**Manual 8**

**A statement of boards, council, committees and other bodies constituted**

**[Section 4(1)(b)(viii)] List of boards, councils, committees etc.**

| S. No | Name and address of the committees | Composition of committee Board / council / other bodies | | Whether meetings open to public body | Whether minutes accessible to public | Frequency of meetings | Remarks |
|---|---|---|---|---|---|---|---|
| 1. | Departmental Complaints Committee for prevention of sexual Harassment of working women | Smt. Madhu Sharan (Member(P/T)) | Chairperson | NO | NO | Quarterly | NA |
| | | Sh. Sumanta Chakraborty (HOO) | Member Secretary | | | | |
| | | Smt. Mamta Gaur (DS) | Member | | | | |
| | | Smt. Neetu Madaan (President NGO) | Member | | | | |
| | | Smt. Sangeeta Marwah (Steno Gr. 1) | Member | | | | |
| 2. | Departmental Purchase Committee for Purchases Below Rs. 25,000 to 2,50,000/- | HOO | Chairperson | NO | NO | As per need | NA |
| | | AAO | Member | | | | |
| | | SO | Member | | | | |
| 3. | Condemnation Committee | Dy. Secretary (Admn.) | Chairperson | NO | NO | As per need | NA |
| | | AAO | Member | NO | NO | | |
| | | SA (IT deptt. GNCTD) | Member | NO | NO | | |
| | | Care Taker | Member | NO | NO | | |
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